

# **Florida Association of Play Therapy (FAPT)**

## Meeting Minutes

April 13, 2018

### **Call to Order**

This was the first meeting of the newly elected board members. The meeting was called to order by Meyleen Velasquez at 7:30 pm. The meeting was held online using <https://gotomeeting.com/join/739791789>.

In Attendance:

Meyleen Velasquez, President

Tara Moser, Vice-President

Dalena Dillman-Taylor, Treasurer

Heather Payne, Secretary

Aimee Jennings, Member At Large

Elizabeth Muniz, Member At Large

Michelle Ann Rhodan, Student At Large

All Board members introduced themselves to the rest of the group.

The agenda was unanimously approved as distributed.

### **Approval of Minutes**

As this was the new board's first meeting, there were no previous minutes.

### **New Business**

1. The State of current leadership.

It appears that FAPT has been operating without a fully functioning board since 2010. The only current board member appears to be Norma Bonet, Past President.

In the past 10 years there has been decreased activity throughout the state, several chapters have folded, and there has been an overall lack of trust and connection among the membership.

The first goal of the new board will be to reestablish FAPT as a presence for all its members, and to proceed with rebuilding the Association ethically and transparently.

It appears that the FAPT by laws have not been followed during the previous administration. As APT is independent from FAPT, they were unable to intervene with the day to day administration of the state. Finally because of concerns voiced from the membership, they stepped in as there was a risk of the state association being shut down. APT has been able to provide coaching and assisted forward movement with the election of new officers.

The importance of the new board having regular and open communication with each other and all being on the same page was discussed and agreed.

2. List of Items to discuss during the transitional meeting tomorrow:

- Paper trail for the past ten years, including meeting minutes, bank accounts, and financial statements.
- Liability insurance. Is it in place, when does it expire, documentation of the policy.
- Transferring access to bank accounts, credit and debit cards.
- Access to website, Face Book page, email accounts.
- Existing State Chapters and officer contact information.
- Existing committees.
- Strategies currently in place for student outreach.
- Annual Conference planning.
- Gold Branch issues.
- Budget

### 3. Future Meeting Planning

As the board transitions into its new role, it was agreed it is important to meet monthly. It was noted that the Past President is included in the new board.

The role of Roxanne Grobbel and Janet Courtney as the Nomination Committee ends with the transfer of leadership at the meeting tomorrow morning. It was agreed unanimously to ask them both to be part of an advisory board to assist this board moving forward.

The President will send some time options by e mail to all members to choose a schedule for monthly meetings.

#### **Agenda for Next Meeting**

The next meeting will be held at 9:00 am tomorrow, Saturday, April 14, 2018. The purpose of this meeting will be for the official hand over to the new board, and Norma Bonet, Roxanne Grobbel, and Janet Courtney will also attend.

#### **Adjournment**

Meeting was adjourned at 8:35 pm by Meyleen Velasquez.

Minutes submitted by: Heather Payne, Secretary